

COMMUNITY VOLUNTEERING PROGRAMS TERMS & CONDITIONS



Definitions :

Ma'an	The Authority of Social Contribution – Ma'an.
CVP	Community Volunteering Program that is owned, operated and managed by a third party operator which activates volunteers and is supported through CVP Grant.
Milestones	Financial and operational stages of the program that the operator aims to achieve.
CVP Grant	The fund and benefits granted to the Community Volunteering Program operators and available for the eligible applicants who will enter into an agreement with Ma'an with the aim of implementing a community volunteering opportunity that addresses a social priority in Abu Dhabi.



Financial and in-kind support:

1. Ma'an may grant funds and/or a set of benefits to the eligible applicant as shall be agreed upon.
2. Applicants may apply for funding up to AED 100,000 per program, given that justification of costs are provided.
3. Funds must be designed and planned for the use of supporting of Community Volunteering Program's operations and logistics, staffing and marketing of the program. Any other usage must be approved by Ma'an.
4. Applicants are prohibited from using funds for the following:
 - Official fees or costs or fees payable to representatives for the application, prosecution, registration, maintenance or renewal of any registered or unregistered intellectual property for, related or connected to the program.
 - Travel, accommodation and subsistence.
 - Product development solutions.
 - The repayment of a loan or investment.
 - The payment of dividends.
 - The payment of a gift or inducement.
 - Political or religious activities.
 - Contingency costs, loans or endowments.
 - Depreciation/amortization or provisions not representing actual expenses incurred.
 - Any excluded uses highlighted during the approval which come as an agreement or correspondences by Ma'an.
5. Funding must be deployed through a Community Volunteering Program that directly creates impact for Abu Dhabi and its community.
6. Applicant shall be eligible for funding only if they are licensed in the United Arab Emirates by the relevant licensing body and by obtaining the Certificate of Social Enterprise from Ma'an where applicable.
7. The Operator may apply to implement the same program with multiple cohorts within the fiscal year.
8. All supportive documents received, such as invoices, proposals, scope of work etc., with submitted funding request forms must not pre-date the start of the CVP grant, unless approved by Ma'an.
9. Funding processes are set by Ma'an as per the below. Once approved, funding shall be released as per the milestones agreed between the operation and Ma'an.

10. All types of support from Ma'an are contingent based on the Operator's responsiveness and adherence to reporting, updates, communication as needed, and commitment to creating social impact.
11. Funds and other benefits will be decided by Ma'an, and its sole decision to include funding, marketing, PR, introduction to relevant organizations and onboarding of volunteers.
12. Ma'an holds the right to provide funding at its own discretion and is not obligated to provide the Operator with funding solely based on the submission of their application.

Eligibility - Program and Funding

1. The CVP Grant is open to the following:
 - Licensed private sector organizations.
 - Certified social enterprises.
 - Licensed not-for-profits.
 - Licensed volunteering groups.
 - Academic institutions.
2. From the above, applicants must also have ongoing operations within the emirate of Abu Dhabi.
3. To be considered eligible for the program and funding, the below must be showcased:
 - Strategically align to Ma'an's objectives and support the achievements of Abu Dhabi's social sector agenda.
 - Address specific social challenges and be able to demonstrate effectiveness and impact.
 - Positively impact priority vulnerable groups in Abu Dhabi.
 - Operate with target beneficiaries and volunteers based in the emirate of Abu Dhabi.
 - Obtain and retain business license to operate in the emirate of Abu Dhabi, as applicable.
 - Obtain and retain the Certificate of Social Enterprise from Ma'an, as applicable.
4. Applicant cannot be eligible if they:
 - Practice any illegal activities or operations in the emirate of Abu Dhabi and / or other emirates.
 - Undertake political activities or religious activities with the extent which contrast Abu Dhabi and UAE law.
 - Undertake activities that may harm Ma'an in any way.
5. If the application is accepted, the authorized representative will be responsible to:
 - Sign the agreement with Ma'an.
 - Submit signed reports.
 - Coordinate with Ma'an to receive funds on behalf of the applicant as per the funding process.

